

**ROLL CALL FOR
THE LINCOLN LIBRARY BOARD OF TRUSTEES**

Date 03.27.24

Meeting called to order 4:47pm Meeting adjourned 5:37pm

(Mark Y for yea and N for nay)

First Motion

Second Motion

Vote Results

Attendance		Minutes	Adjournment		
<u>Y</u>	Cox, Helen	<u>Y</u>	<u>Y</u>	_____	_____
<u>Y</u>	Cray, Cristina	<u>Y</u>	<u>Y</u>	_____	_____
<u>Y</u>	Jordan, Andre	<u>Y</u>	<u>Y</u>	_____	_____
<u>Y</u>	Mares, Ann	<u>Y</u>	<u>Y</u>	_____	_____
<u>Y</u>	Mucciante, Mary	<u>Y</u>	<u>Y</u>	_____	_____
<u>Y</u>	Pettys, Geoff	<u>Y</u>	<u>Y</u>	_____	_____
<u>Y</u>	Rubinkowski, Jessica	<u>Y</u>	<u>Y</u>	_____	_____
<u>N</u>	Ryan, Marty	-	-	_____	_____

LINCOLN LIBRARY BOARD OF TRUSTEES MEETING



March 27, 2024

Board Present: Andre Jordan, President; Helen Cox, Vice-President; Cristina Cray, Secretary; Ann Mares; Mary Mucciante; Geoff Pettys; Jessica Rubinkowski

Board Absent: Marty Ryan

Staff Present: Gwen Harrison, Director; Emily Stone, Assistant Director; Jeff Blazis, Fiscal Officer; Jeff Alexander, Library Assistant II

President Jordan called the meeting to order at 4:47pm.

The Board approved the minutes for the February 28th, 2024 meeting, with the addition of information about the proposed changes to City Code.

Financial Report: No financial reports were available, because February was the last month of the fiscal year and there are still invoices coming through and the reports would not have been accurate. However, Fiscal Officer Blazis reported that there were no major anomalies.

Director's Report:

Staff and Hiring

- Jeff Alexander, Library Assistant II for circulation was introduced. He started work March 18.
- Job interviews for the Librarian I – Youth Services position were conducted, and a hiring recommendation was made.
- Linda Harmon's retirement party was held today.

General Updates

- Director Harrison reviewed chapter 1 of *Serving Our Public 4.0: Standards for Illinois Public Libraries*. She stated that Lincoln Library meets many of the standards, but due to the 1987 Consent Decree, some of the standards do not apply. The Board asked if it was possible for them to review the Consent Decree document.
- A draft of the Library's community survey was presented to the Board, and Board members were asked to provide feedback by April 12th. The Community Survey will set the stage for the Library's next 5-year strategic plan.
- Director Harrison shared some statistics from January-February 2024. The public computers were used 4,044 times. 26,307 eBooks/eMaterials (videos, music, audiobooks, and magazines) were checked out. 1,200 library cards were issued or renewed. 55,709 physical items were checked out.
- The Lincoln Library App is back online.
- The Library will host an Underground Railroad display created by Looking for Lincoln. The display will be on the 1st floor of the Library from mid-September through the end of November, and the Library will present programming on this theme.
- The Library recently purchased the *Archives of Sexuality and Gender: LGBTQ History and Culture since 1940, Part I* database from Gale Cengage. This database contains two LGBTQ papers from Springfield.
- The bookmobile is scheduled to arrive December 27th, 2024.
- The elevator project should be completed by April 1, 2024.
- Senator Richard Durbin's office contacted the Mayor regarding the million dollar appropriation that the Library requested last year for the Youth Services renovations, and it appears that we may get those funds.
- Teen Librarian Karli Pettifer has hit the ground running with planning programs and extending outreach to teens. We plan to submit an application to the Secretary of State for the Project Next Generation Grant FY2025.
- Ace Sign Company is working on room number signage.

Programming

- National Library Week is April 7-13th, and the Library will be celebrating the various theme days.
- Ten staff members are scheduled to attend the Friday, April 19th, Reaching Forward South Conference in Collinsville, IL. This annual professional development conference is for library support staff in central and southern Illinois.
- Mayor Misty Buscher will be our guest reader at the April 11, 2024 story time.

- The Library hosted a successful program on the topic of what to expect for the April 8th eclipse that was covered by local news outlets. The Library will also be hosting programming on the day of the eclipse.
- The Library will be hosting a reading challenge for Smokey Bear's 80th Birthday.
- The 2024 Juneteenth Celebration will be June 12-19, 2024 at various locations in Springfield. Lincoln Library will kick off the celebration with a talent show June 12th at 5:30 PM.
- A new silent book club, Gathering of the Bookalos, will kick off April 6th at the Railyard Café.
- Library staff has been busy planning programming for Springfield PrideFest.

President's Report:

President Jordan noted that it was nice to see someone at the Security desk in the lobby and be greeted upon entering the Library. He also appreciated that the Library recognizes employees like Linda Harmon for their service. He thanked all library staff for their hard work.

Alliance Report: Ms. Cray reported that rather than have Library staff members ask for multiple small purchases to be made by the Alliance, that the Alliance will give \$7500 to the library to spend on various items for PrideFest and Summer Reading. The Alliance Book Sale will be held May 18th to take advantage of the traffic downtown for PrideFest and the Old Capitol Art Fair. Ms. Cray also reported that the Alliance is behind on getting out membership renewals, but they are going out now.

Foundation Report: None

Unfinished Business:

New Business: Geoff Pettys made an announcement that there will be an intellectual freedom symposium titled "Free People Read Freely" held in Champaign August 20-21st. He will share more information as it becomes available, but encouraged Board members and library staff to attend.

Public Forum: None

Executive Session: None

Adjournment: Meeting was adjourned at 5:37 pm.