

**LINCOLN LIBRARY BOARD OF TRUSTEES MEETING**  
**AUGUST 22, 2018**  
**LINCOLN LIBRARY BICENTENNIAL ROOM**

*Informational Minutes – No Quorum*

**Board Present:** Cristina Cray; Arden Lang, President; Mary Muccianti; Marty Ryan, Secretary.

**Board Absent:** Helen Cox, Vice-President; Davida Fanniel; Larry Harvell; Dr. Donald Ross; Stuart Shiffman.

**Staff Present:** Jeff Blazis, Fiscal Officer; William O’Hearn, Director; Hillary Rains, Youth Services Manager.

**Public Present:** None.

**Media Present:** Crystal Thomas, State Journal-Register.

Due to the lack of a quorum, President Lang called for an information meeting at 4:46 p.m.

**MINUTES:** No action taken.

**FINANCIAL REPORTS:** Revenue and expenses remain on pace for the year.

**DIRECTOR’S REPORT:**

**Summer Reading Program:** Hillary Rains, Youth Services Manager, reported on the 2018 Summer Reading Program. More than 1,100 participants logged 13,000 hours of reading, surpassing the goal of 10,000 hours. The 63 programs had a total attendance of 1,758. The strategic plan goals, increasing teen interest, and improving logging procedures will be in mind when planning for the 2019 program, “Showtime at Your Library.”

**Self-Checkout Update** – Corporation Counsel is currently reviewing the contract with Unattended Card Payments Inc. The self-checkout machine will be available for public use soon after the contract is signed.

**Signs** – The Lincoln Library Foundation Board has approved the purchase of new signage for the library. ACE signs will be installing the signs in September.

**Vacancies** – Tim Childers, Network Specialist II, retired on August 16, 2018. Security Guard Dennis Otto will be leaving at the end of August.

**Mural** – A mural depicting the future of Springfield has been installed on the south windows, behind the statue of Lincoln. Created by area teens, the mural is part of a partnership between the Illinois Bicentennial Commission, Springfield Area Arts Association and the City of Springfield.

**PRESIDENT’S REPORT:**

**Board Bylaws** – President Lang continues to work on the bylaws and will present a draft at a later date.

**Program** – President Lang commended Stephanie Martin, Sangamon Valley Collection librarian, and Elizabeth Buchta, Communication Manager, for their work with the Bicentennial Commission’s screening of “Springfield Had No Shame.” More than 140 people viewed the movie about the Springfield Race Riot of 1908 and took part in the discussion.

**FRIEND’S REPORT:** No report.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

**Behavior Policy** – Corporation Counsel has reviewed the behavior policy. Board members requested the modifier “very” be added to rule 11 -- “Guests with a very strong scent may be asked to leave.”

**Food Policy** – The food policy formalizes the current practices regarding refreshments in the library. Corporation Counsel has reviewed the policy. Board members requested no changes or additions.

**Unattended Child Policy** – Corporation Counsel has reviewed the unattended child policy. No revisions or additions were suggested by the Board.

**EXECUTIVE SESSION:** None

**PUBLIC FORUM:** None

**ADJOURNMENT:** The meeting adjourned at 5:25 p.m.

Submitted by Kim Hergett

The next meeting of the Lincoln Library Board of Trustees is scheduled for Wednesday, September 26, 2018, at 4:45 p.m. in the Bicentennial Room.