

**LINCOLN LIBRARY BOARD OF TRUSTEES MEETING
JANUARY 24, 2018
LINCOLN LIBRARY BICENTENNIAL ROOM**

Board Present: Helen Cox, Vice President; Arden Lang, President; Mary Mucciante; Dr. Donald Ross; Marty Ryan, Secretary; Stuart Shiffman.

Board Absent: Cristina Cray; Davida Fanniel; Larry Harvell;

Staff Present: Jeff Blazis, Fiscal Officer; William O'Hearn, Director.

Public Present: None.

President Lang, called the meeting to order at 5:04 p.m.

MINUTES: Ms. Cox made a motion to approve the minutes from the December 2018 meeting of the Board. Mr. Shiffman seconded the motion. The motion carried.

FINANCIAL REPORTS: The November and December 2017 financial reports were reviewed. There were no questions.

DIRECTOR'S REPORT:

Children's Holiday Fine Forgiveness – Jessica Paulsen, Circulation Manager, has sent 169 children letters welcoming them back to Lincoln Library. The fines and fees on the kids' cards were anonymously paid by members of the community. The fine forgiveness display has garnered much interest from other libraries and a story was even carried by the Associated Press. President Arden and the library board members commended Ms. Paulsen for the idea and its success.

SameFest – SameFest will be held on Saturday, January 27, 2018, from 11 a.m. to 4 p.m. The theme of this year's cultural festival is rhythm and dance.

Strategic Plan Update – Work on the Strategic Plan continues, with the next meeting focusing on marketing and setting annual goals. The final plan will be presented for Board approval, possibly as early as February.

Vacancy– Emily Stone has accepted the position of Adult Services Manager (Librarian III). The process of filling the Librarian I vacancy -- created by Ms. Stone's promotion -- will begin at beginning of the new fiscal year (March 2018).

FY2019 Budget – Lincoln Library's FY2019 budget hearing was held January 18, 2018. Director O'Hearn shared copies of his presentation. The Board will be notified, when the recording of the meeting is viewable online.

PRESIDENT'S REPORT:

Library Trustee Bylaw Review of Articles I - III – The Board members have begun the process of updating the Lincoln Library Trustee Bylaws by reviewing articles I through III. Mr. Shiffman will check with the city to see if there is a set number of Board members required, as well as verify that the federal consent decree is still in effect. Once amending the bylaws is complete, they will be reviewed by Corporation Counsel and put on the Library Board agenda for an official vote.

LINCOLN LIBRARY FOUNDATION: At their January 2018 meeting, the Lincoln Library Foundation Board agreed to delay the purchase of an additional year of NewsBank's State Journal-Register archive. The use of approximately \$16,000 to purchase a self-checkout machine was approved.

FRIENDS OF LINCOLN LIBRARY:

Book Sale – The Friends of Lincoln Library raised \$2,300 at the annual winter paperback. Mr. Shiffman thanked the Security and Building Maintenance for the assistance they provided with the sale.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Officer Election – Mr. Shiffman proposed retaining the current officers for fiscal year 2019 -- Arden Lang, President; Helen Cox, Vice President; Marty Ryan, Secretary/Treasurer. Mr. Ryan seconded the motion and the motion carried.

EXECUTIVE SESSION: None.

PUBLIC FORUM: None.

ADJOURNMENT: The meeting adjourned at 5:35 p.m.

Submitted By Kim Hergett

The next meeting of the Lincoln Library Board is scheduled for WEDNESDAY, FEBRUARY 28, 2018, at 4:45 p.m., in the Bicentennial Room.