

LINCOLN LIBRARY BOARD OF TRUSTEES MEETING
JULY 25, 2018
LINCOLN LIBRARY BICENTENNIAL ROOM

Board Present: Helen Cox, Vice-President; Cristina Cray; Davida Fanniel; Larry Harvell; Arden Lang, President; Mary Muccianti; Dr. Donald Ross; Marty Ryan, Secretary.

Board Absent: Stuart Shiffman.

Staff Present: Jeff Blazis, Fiscal Officer; William O’Hearn, Director.

Public Present: None.

President Lang called the meeting to order at 4:52 p.m.

MINUTES: Ms. Cox made a motion to approve the minutes from the May 2018, meeting. Ms. Cray seconded the motion. The motion carried.

FINANCIAL REPORTS: May and June 2018 financial reports and bills lists were reviewed. Revenue and expenses remain on track for the year.

DIRECTOR’S REPORT:

Vacancies – On July 7, 2018, Anthony Moyer retired from his position as a Library Assistant IV in Extension Services. Tim Childers, Computer Network Specialist 2, has announced his plans to retire on August 16, 2018.

Self-Checkout – The self-checkout machine has been delivered and is in place on the first floor, near the Circulation Desk. Processing customer financial transactions (fees and fines) through the machine will be addressed at an upcoming meeting between Bibliotheca and JetPay representatives.

Policies – Staff continues to work on updating library policies. The revisions will be reviewed by the City of Springfield’s Office of Corporation Counsel and then presented to the Library Board for approval.

PRESIDENT’S REPORT:

Library Trustee Bylaw Review – Based on suggestions from the May Board meeting, President Lang presented the following draft for the “Article V. Meetings” section of the bylaws:

By ordinance of the City of Springfield, a meeting is defined as “any gathering, whether in person or by video or audio conference, telephone call, electronic means (such as, without limitation, electronic mail, electronic chat and instant messaging), or other means of contemporaneous interactive communication, of a majority, of a quorum of the members of” the Library Board “held for the purpose of discussing public business.”

Attendance of members of the Library board is permitted by a means other than physical presence, if a quorum of the Library Board is physically present at any meeting of the Library Board.

Board members reviewed the draft, suggesting formatting changes and that in the last sentence the word “any” be replaced by “that.” President Lang will amend the draft.

LINCOLN LIBRARY FOUNDATION: The Lincoln Library Foundation Board did not have a quorum at their July 25, 2018, meeting. A price quote for new library signage is under review by the Foundation Board.

(Mr. Harvell arrived at 5:02 p.m.)

FRIEND’S REPORT: The Friends’ summer book sale raised \$13,500.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

EXECUTIVE SESSION: None

PUBLIC FORUM: None

ORDINANCE: An ordinance to close the library plaza between 9 p.m. and 7 a.m. failed to pass City Council at the July 10, 2018, meeting. Director O’Hearn shared that the number of campers has recently declined and that there have been some positive results from an awareness perspective. Memorial Behavior Health and Helping Hands have offered assistance to the people experiencing homelessness and have been successful in helping 6 people contact family, secure jobs and/or housing. Director O’Hearn explained that the homeless issue is not unique to Springfield, but is being experienced by communities nationwide.

BRANCHES: In response to inquiries regarding the possible addition of library branches, Director O’Hearn explained that while it would be beneficial to have additional facilities, he is not confident it is possible within the current financial constraints.

ADJOURNMENT: The meeting adjourned at 5:14 p.m.

Submitted by Kim Hergett

The next meeting of the Lincoln Library Board of Trustees is scheduled for Wednesday, August 22, 2018, at 4:45 p.m. in the Bicentennial Room.