

# LINCOLN LIBRARY BOARD OF TRUSTEES MEETING



**January 25, 2023**

**Board Present:** Andre Jordan, President; Helen Cox, Vice-President; Mary Mucciante; Geoff Pettys

**Board Absent:** Annie Brooks, Cristina Cray, Marty Ryan

**Staff Present:** Summer Griffith, Director; Dominique LaSalvia, Fiscal Officer; Denise Fisher, Office Coordinator

President Jordan called the meeting to order at 4:49 pm.

Roll was called.

**Minutes:** Minutes from December Board Meeting were presented for approval. A motion to approve the minutes unanimously carried.

**Financial Reports:** November Financial Reports were presented with no anomalies. It was noted that FY '24 begins on March 1<sup>st</sup>, 2023.

## **Director's Report:**

### **2022 Annual Report**

- Director Griffith presented the print copy of the library's 2022 Annual Report.

### **2023 Budget New Initiatives**

- Lincoln Library has asked City Council for \$241,000 to be added to the FY 24 budget for four additional positions. (*Outreach Manager, (2) Librarian I,*

*and Library Assistant IV) Two of these positions, one of the Librarian I positions and the Library Assistant IV position, will be funded for a half-year because the Bookmobile will not be delivered at the start of the year.*

- There is an added \$131,700 in the Equipment line in the New Initiative budget. This is the added cost of the Bookmobile over the \$350,000 paid by the Wagner Bequest. We anticipate working with the Lincoln Library Foundation to fund the Mobile Branch Collection.
- \$60,000 has been requested for Youth Services upgrades.
- The library's Contractual Services is \$15,000 (*an increase of \$4,000*) which has been balanced by a decrease of our Commodities Budget line (*Office supplies*)

### **Technology Updates**

- The library has begun the purchase of items for our new creation lab. (*i.e; Mini 3D scanner, Cricuts, mixing boards and podcast equipment, sewing machines, a 3D printer, etc.*) It is our hope that the lab will be open around May of 2023.

### **Looking Ahead to 2023**

- The library will be shifting the increasingly more popular Graphic Novel section to a larger space.
- Library staff plans to give a facelift to the DeFrates Reading Room to make the space more effective for its intended use.

**President's Report:** President Jordan congratulated Director Griffith and library staff on the many victories of 2022. It was asked that a reminder about Director Griffith's Budget Presentation to the City Council be sent to Board members.

**Alliance Report:** The Lincoln Library Foundation voted to give the Lincoln Library Alliance the balance of funds that was provided to them by The Friends of Lincoln Library upon their dissolution. The Alliance's book sale will be held on May 20<sup>th</sup>, 2023.

**Lincoln Library Foundation:** Helen Cox stated that the Foundation was excited to award the Alliance the money given to them by the former Friends of Lincoln Library.

**Unfinished Business:** None

**New Business:** It was asked that all Board members update their contact information.

**Public Forum:** None

**Executive Session:** None

**Adjournment:** Helen Cox made a motion to adjourn and Geoff Pettys seconded that motion. Meeting was adjourned at 5:36 pm.

