

# LINCOLN LIBRARY BOARD OF TRUSTEES MEETING



**April 26, 2023**

**Board Present:** Helen Cox, Vice-President; Cristina Cray, Secretary; Geoff Pettys; Jessica Rubinkowski; Marty Ryan

**Board Absent:** Andre Jordan, President; Mary Mucciante

**Staff Present:** Summer Griffith, Director; Emily Stone, Assistant Director; Dominique LaSalvia, Fiscal Officer; Denise Fisher, Office Coordinator; DeAnna Jones, Outreach Manager

Vice President Cox called the meeting to order at 4:45 pm.

Roll was called.

**Minutes:** Minutes from the March Board Meeting were presented for approval. A motion to approve the minutes unanimously carried.

**Financial Reports:** Fiscal Officer LaSalvia stated that the expense sheet was wrongly labeled FY23 and should say FY24. There were no financial irregularities.

- *New Board member Jessica Rubinkowski joined the meeting. Introductions were given.*

## **Director's Report:**

### **General Updates**

- Director Griffith attended a tea hosted by the Lieutenant Governor in honor of National Library Week.
- The CoLab team will be visiting 3 established Makerspaces in St. Louis on Friday, April 28<sup>th</sup>.

### **New Staff and Hiring**

- Director Griffith introduced DeAnna Jones, the new Outreach Manager.
- A hiring recommendation has been made for the SVC Cataloging Librarian position.
- The vacated Network Specialist position has been reformatted into a Librarian III - Technology and Maker Services Manager. The library has received resumes for this position and interviews should begin soon.
- DeAnna Jones's Library Assistant IV position is now vacant.

### **Programming and Events**

- Summer programs are starting. Summer Reading brochures and print materials are being printed.
- International Fest is April 29<sup>th</sup>.
- Technology classes are starting back up.
- The Graphic Novel section is being moved to afford it added space.

### **Beautification**

- New decorative vinyl decals have been added to the steps.
- Murals for the building are still in the development stages.
- The proposal for the grant from Dick Durbin's office has been submitted. The office called and wanted a few more statistics. The additional statistics were provided. If received, this grant would go towards the Youth Services renovation.
- Unfortunately we did not receive the award from Nikki Budzinski's office. No clarification was given as to why we did not receive the award.

**President's Report:** (Given by Vice-President Cox) Ms. Cox stated that she was impressed with all of Director Griffith's great ideas.

### **Lincoln Library Alliance Report:**

- The Lincoln Library Alliance Book Sale is scheduled for May 20<sup>th</sup>.
- The Alliance has purchased merchandise for the sale, including stickers, pins, bags, glasses, water bottles, and shirts.
- The Alliance is providing some of the swag for Summer Reading Program prizes.
- The Alliance has received a donation from the Green Family Stores

**Lincoln Library Foundation:**

- The Foundation approved the funds for 3 new illuminated exterior signs for the library.
- The Foundation agreed to fund Flipster, a magazine streaming service. This subscription will include People, Time, Midwest Living, and The Atlantic.

**Unfinished Business:**

**New Business:**

**Policies**

- New CoLab policies were unanimously approved.
- Edits to the Circulation, Collection Development, Computer and Internet Usage, Interlibrary Loan, Suspension, and Public Meeting Room Use Policies were all unanimously approved.

**Executive Session:** None

**Public Forum:** None

**Adjournment:** Marty Ryan made a motion to adjourn and Cristina Cray seconded that motion. Meeting was adjourned at 5:53 pm.

