

LINCOLN LIBRARY BOARD OF TRUSTEES MEETING



May 25, 2022

Board Present: Andre Jordan, President; Helen Cox, Vice-President; Cristina Cray, Secretary; Geoff Pettys; Mary Mucciante; Marty Ryan

Board Absent: Annie Brooks, Tiffany Roe

Staff Present: Summer Griffith, Director; Emily Stone, Assistant Director, Denise Fisher, Office Coordinator; Dominique LaSalvia, Fiscal Officer; Rachel Blomer, Librarian

Roll was called.

Minutes: Minutes from the April Board Meeting were presented for approval. There was an error listing Marty Ryan both present and absent. A motion to approve the minutes, with the correction, unanimously carried.

Financial Reports: Fiscal Officer Dominique LaSalvia submitted the March financial reports and the 'concrete' end of fiscal year '22 numbers. The question was posed as to why the medical line was over the expected cost. Ms. LaSalvia stated the cost of masks ran that particular line into the negative. However because that line feeds from collective 1400 lines, we are not truly in the negative.

Director's Report:

Programming

Rachel Blomer, Librarian I, gave an update on library programming. Events include Arts in the Park, Walk & Talk Book Club, a Juneteenth Celebration, and True Crime & Brew Time. Lincoln Library is working with the Springfield Park District, Buzz Bomb, the Springfield Housing Authority, Springfield District 186, and local artists to offer various programming and outreach opportunities this summer.

Sandburg elementary visited Youth Services for storytime, activities and Summer Reading Program promotion. This is the first large school group back since the start of the pandemic. Youth Services staff did a great job.

Programming has been promoted on social media, NPR Community Voices, local news outlets, and through speaking engagements and flyer/poster distribution. Programming brochures and marketing tools were available for viewing.

Outreach is flourishing. Lincoln Library participated in the Springfield Pride Parade & Events. Outreach staff are currently doing pop-up events at the Farmers' Market, Springfield Housing Authority sites, and various other locations.

Vacancies

- 3 new people started on May 23rd – the Community Engagement Manager, the third Security Guard, and a Librarian I.
- Additionally, another Librarian I started earlier in the month.
- 2 new Library Assistant IIs start on June 6th.
- A hiring recommendation has been sent for the Circulation Manager position.
- The Youth Services Manager posting closes on May 29th

Challenges

- Unwanted behaviors – Lincoln Library is working with Washington Street Mission, Heartland Continuum of Care, the Mayor's Office, Helping Hands, and local mental health agencies to address the difficulties that arise when dealing with some of our more troubled patrons.
- Confused or impaired individuals (due to medical impairments, age, and/or mental health difficulties) asking for assistance – Staff has all undergone Dementia Training. The library is working closely with various mental health agencies to aid staff in strengthening their skills in this area. The Sertoma Club donated a hearing loop to assist patrons with hearing loss.
- Potential Active Threats – Lincoln Library is currently working with the Springfield Police to prepare a comprehensive training for staff. All staff has done a guided building walk through with management to point out exits and secure rooms that may be used in emergency situations.

Technology Update

The first 16 computers have arrived and the second 16 should be ordered soon. Hot Spots – We are currently working with Xavier Rice at ISD to secure the purchase of close to 200 Hot Spots from AT&T. This purchase is made with a grant from the Illinois State Library.

Bookmobile

An internal Bookmobile committee has been formed. John Wylder, Librarian I, is the chairperson for this committee. He has previous bookmobile experience.

IPLAR

We would like to table the IPLAR report until the next Board meeting.

President's Report:

Mr. Jordan stated that he was quite impressed with the promotional materials that he saw. He was glad to see that staff trainings were being made a priority. Mr. Jordan also voiced that he was excited to learn that school groups were beginning to return to the library.

Friends of Lincoln Library:

The annual meeting was May 4th. This meeting is where elections take place. The current President is moving but no one stepped forward to fill the vacated spot. Another meeting has been scheduled for June 1st. The Sci-Fi Book Sale did very well and the annual book sale will be held on Saturday, June 11th.

Unfinished Business:

- Bylaws update – We are currently awaiting feedback from Jim Zerkle on the bylaws.

New Business:

- Non-Resident Fee – The non-resident fee is reconfigured annually with a formula set by the State library. The new non-resident fee of \$90 was approved by Board vote. Cristina Cray stated that she would look into legislation to incorporate areas of Springfield not currently served by Lincoln Library into our library district.

Executive Session: None

Public Forum: None

Adjournment: Ms. Cox made a motion to adjourn and Mr. Ryan seconded that motion. Meeting was adjourned at 5:42pm.

**ROLL CALL
FOR
THE LINCOLN LIBRARY BOARD
Executive Session Meeting**

Date 5/25/2022

Meeting called to order 4:46pm pm Meeting adjourned 5:42pm

(Mark Y for yea and N for nay)

First Motion

Second Motion

Vote Results

Attendance	Minutes	Non-Resident Fee	Adjournment
∅ Brooks, Annie	--	--	--
√ Cox, Helen	√	√	√
√ Cray, Cristina	√	√	√
√ Pettys, Geoff	√	√	√
√ Jordan, Andre	√	√	√
√ Mucciante, Mary	√	√	√
∅ Roe, Tiffany	--	--	--
Joined at 4:52 Ryan, Marty	--	√	√