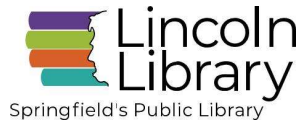


LINCOLN LIBRARY BOARD OF TRUSTEES MEETING



August 23, 2023

Board Present: Andre Jordan, President; Helen Cox, Vice-President; Cristina Cray, Secretary; Geoff Pettys; Mary Mucciante; Jessica Rubinkowski; Marty Ryan

Board Absent: None

Staff Present: Kathryn Harris, Interim Director; Emily Stone, Assistant Director; Denise Fisher, Operations Coordinator; Jeff Blazis, Interim Fiscal Officer

Also in Attendance: Greg Moredock, Corporation Counsel; Mike Disco, Chief of Staff

The meeting was called to order at 4:47pm

Financial Reports: June and July Financial Reports were presented with no anomalies.

Director's Report:

General Updates

- A new Board member, Ann Mares, has been appointed. She will be in attendance at our September meeting. Denise is sending out a welcome packet to her.
- Interim Director Kathryn Harris's contract with Lincoln Library was originally scheduled to end at the end of September. However, due to COVID absences, she has approximately ten extra days to tack on to the end of her contract. She hopes to be present to help guide the incoming Director.

Staff and Hiring

- Our new Library Assistant IV, Ashley Ballance, started on August 7th. She is working in Extension Services and assisting with Outreach.
- We have held interviews for both the SVC Librarian I and CoLab Manager positions. Hiring recommendations have been made for both.
- Job postings for the Security I, Library Assistant II, and Division Manager – PR positions have closed. Interviews will be scheduled soon.
- We will be posting the Library Assistant IV and Librarian I for Outreach very shortly.

Programming

- A new Murder Mystery event is coming in October. Information will be released soon.
- Story times will be retuning in September.
- We will be celebrating Stephen King's birthday by showing 2 movies in Carnegie Room North and staff is encouraged to dress up as Stephen King characters. It is our 3rd year doing this and staff really enjoys it.
- We have requested 500 Solar Eclipse Glasses from SEAL (Solar Eclipse Activities for Libraries). If we receive them, they will be distributed free of charge and used in conjunction with eclipse programming.

President's Report:

President Jordan once again thanked Interim Director Harris for her support and guidance over the last few months.

Alliance Report:

The Lincoln Library Alliance is hosting a Trivia Night at Arlington's on September 30th, 2023.

Executive Session:

A vote was taken to go into Executive Session to discuss personnel issues.

A vote was taken to resume regular session at 5:32pm

A discussion was held regarding the Board of Trustees' access to applicants for the Library Director position. The Board was advised that they could find and speak to their own candidates to recommend to the Mayor for consideration.

Greg Moredock explained how the Library Director appointment process works. He stated that once the Mayor had made a decision, the nominee would be added to the City Council's agenda for their consideration. It would then go to debate agenda and the Alderpeople would vote to confirm or deny the appointment at the next City Council Meeting.

It was decided that once the Mayor's Library Director appointee went on the City Council agenda that the Board of Trustees would hold a special meeting to vote on a decision to offer their recommendation of the appointee. A tentative date for this meeting was set for September 6th, 2023. If the Council agenda did not include the Library Director's appointment, the Special Meeting would not go forward.

Adjournment: Meeting was adjourned at 6:02 pm.

