

LINCOLN LIBRARY BOARD OF TRUSTEES MEETING



August 24, 2022

Board Present: Helen Cox, Vice-President; Cristina Cray, Secretary; Geoff Pettys; Tiffany Roe; Marty Ryan

Board Absent: Andre Jordan, President; Annie Brooks; Mary Mucciante

Staff Present: Summer Griffith, Director; Denise Fisher, Office Coordinator; Dominique LaSalvia, Fiscal Officer; Molly Burns, Youth Services Manager

Vice-President Cox called the meeting to order at 4:47pm.

Roll was called.

Minutes: Minutes from July Board Meeting were presented for approval. A motion to approve the minutes unanimously carried.

Financial Reports: Fiscal Officer Dominique LaSalvia submitted July financial reports. Ms. LaSalvia stated that 67% of funds were left with only 40% of the year left which leaves us in good financial standing.

Director's Report:

General Updates

- The new Youth Services Manager, Molly Burns, was introduced.

- Illinois Presents has updated their programming schedule. Programs will be streamed in-house and links will be provided to interested patrons.
- The new elevator wraps and the final display screen have been installed.
- The Director has met with the Springfield Art Association about painting a mural on the west side of the library.
- An Illinois Times story about the library will be released on August 25th.

Technology

- Computer and technology updates are moving forward.
- Computer classes will begin again in the fall.
- Hot Spot use in wards 2, 3, and 4 is increasing. The grant under which we received the Hot Spots does cover the monthly data charges for a year.

Vacancies

- The library is waiting on a start date for the individual hired for the Library Assistant II position previously held by Access Services Manager, Greg Riegel. Once this last position is filled the library will be fully staffed.

Programming and Outreach

- Circulation numbers at pop-up libraries are steadily increasing. Currently, pop-up libraries are being regularly held in Indian Hills, at Cap. 1908 – Southtown, and at Springfield Housing Authority – Brandon Drive and Hildebrand.
- Staff is finalizing the RFP for the bookmobile to be submitted August 25th, 2022. The cost is will be closer to \$400,000 than the previously predicted \$300,000, this is due to inflation and our desire to get a hybrid vehicle. At this point, the ability to get a fully electric vehicle is not a feasible option. The proposed vehicle is a step-up van that will hold approximately 3500 items. Our goal is to have the bookmobile by Summer Reading Program 2023. Director Griffith will be asking for 3 new positions in the FY24 budget to staff the bookmobile.
- SVC is looking at grants for digitization projects.
- Hillary Rains, Community Engagement Manager, has designed library t-shirts. Each staff member and board member will receive a shirt free of charge with the option to purchase more.
- Library of Things “Petting Zoo” and collection launch is September 13th.

Youth Services

- The Youth Services Manager is working with the Dyslexia Center to develop a dyslexia collection.
- Flexible seating options, new display cases, space and height appropriate shelving and furniture are being priced for possible purchase for the children’s area.

President's Report: Ms. Cox stated that it is an exciting time to be on the board.

Friends Report

- The Friends are off for the summer and will not meet again until fall.
- Swank Licensing will be submitted to Friends treasurer for payment next week.

Unfinished Business:

- Bylaws
 - o No update
- Legislation of unincorporated areas of Springfield
 - o Due to the upcoming election and the need to change legislation and administrative rules to change this law, this topic will be tabled until the new Secretary of State takes office.

New Business:

- None

Public Forum: A member of the public in attendance, Diane Kinzer, expressed concern about the content of books on display at the library. She commented that many Newbery Award winning books have content that she finds offensive and there are various other books that she feels are problematic. Ms. Kinzer would like books that she personally considers controversial to not be included in future displays. The board thanked her for her time and input.

Executive Session: Executive session was tabled until September's meeting due to the absence of President Jordan.

Adjournment: Ms. Cox made a motion to adjourn and Ms. Cray seconded that motion. Meeting was adjourned at 5:45pm.

**ROLL CALL FOR
THE LINCOLN LIBRARY BOARD of TRUSTEES MEETING**

Date 8/24/2022

Meeting called to order 4:47pm

Meeting adjourned 5:35pm

(Mark Y for yea and N for nay)

First Motion

Second Motion

Vote Results

Attendance		Minutes			Adjournment
<u>∅</u>	Brooks, Annie	<u>∅</u>	<u> </u>	<u> </u>	<u> </u>
<u>√</u>	Cox, Helen	<u>√</u>	<u> </u>	<u> </u>	<u>√</u>
<u>√</u>	Cray, Cristina	<u>√</u>	<u> </u>	<u> </u>	<u> </u>
<u>√</u>	Pettys, Geoff	<u>√</u>	<u> </u>	<u> </u>	<u> </u>
<u>∅</u>	Jordan, Andre	<u>∅</u>	<u> </u>	<u> </u>	<u> </u>
<u>∅</u>	Mucciante, Mary	<u>∅</u>	<u> </u>	<u> </u>	<u> </u>
<u>√</u>	Roe, Tiffany	<u>√</u>	<u> </u>	<u> </u>	<u>√</u>
<u>√</u>	Ryan, Marty	<u>√</u>	<u> </u>	<u> </u>	<u> </u>