

LINCOLN LIBRARY BOARD OF TRUSTEES MEETING



October 26, 2022

Board Present: Andre Jordan, President; Helen Cox, Vice-President; Cristina Cray, Secretary; Mary Mucciante; Geoff Pettys; Tiffany Roe; Marty Ryan;

Board Absent: Annie Brooks

Staff Present: Summer Griffith, Director; Dominique LaSalvia, Fiscal Officer; Denise Fisher, Office Coordinator

President Jordan called the meeting to order at 4:46pm.

Roll was called.

Minutes: Minutes from September Board Meeting were presented for approval. A motion to approve the minutes unanimously carried.

Financial Reports: September Financial Reports were presented with no anomalies. It was stated that we still had 55% of our finances remaining. Director Griffith and Fiscal Officer LaSalvia are currently working on the FY24 Budget.

Director's Report:

General Updates

- The original computer order has been cancelled and reordered from a new vendor.
- General improvements are happening. There are, however, difficulties with the building's dated infrastructure keeping up with current technological

needs. Director Griffith is currently working with Amanda Long in purchasing on financing much needed elevator repairs.

- Hot spot check out is flourishing and is having success in the underserved wards
- Youth Services is working diligently to meet the needs of our community:
 - Approximately 15,000 ecards have been supplied to District 186 & parochial school students and teacher
 - Library card holders have virtual access to live homework help
 - Staff is in the process of making 'classroom library cards' for physical checkouts available to teachers
 - YS has purchased decodables and high/low books for children with learning differences
 - YS staff is partnering with Boys & Girls Club for pop-ups and outreach events

Bookmobile

- We have accepted a bid! The bid came in at \$481,000. \$350,000 will come out of the bequest and the balance will come from Capital Funds.
- The bookmobile will act as a mobile branch with the capability of carrying 3,500 items
- A CDL is not needed to drive the bookmobile

Microfilm Digitization Project

- SVC is in the process of digitizing 107 rolls of archived local newspapers and 18 rolls of city minutes

Programming and Outreach

- The November 5th Bridgerton Murder Mystery event is quickly approaching and the staff has had to increase the registration limit based on the overwhelming requests for attendance.
- Youth Services is hosting a Children's Mystery event to partner with the Adult Services mystery event
- Library staff is participating in 10 outreach events in addition to multiple local pop-ups
- True Crime & Brew Time, Black Women Authors Book Club, Banned Book Café, and Civil Civics have all been very well attended
- Lincoln Library will be taking part in December 17th Holiday Walk

President's Report: Mr. Jordan stated that he was very happy with the library's surge in outreach events. He also thanked everyone who had donated Halloween candy to the library.

Friends Report: A letter stating Lincoln Library's intent to separate from the Friends of Lincoln Library has been sent.

Lincoln Library Bookshare has agreed to step-up as a supporting / fundraising group for Lincoln Library. This group is currently working on a name change and writing bylaws so that they may better partner with our library.

Unfinished Business: None

New Business: None

Public Forum: None

Executive Session: None

Adjournment: Cristina Cray made a motion to adjourn and Helen Cox seconded that motion. Meeting was adjourned at 5:25pm.



**ROLL CALL FOR
THE LINCOLN LIBRARY BOARD of TRUSTEES MEETING**

Date 10/26/2022

Meeting called to order 4:46pm Meeting adjourned 5:25pm

(Mark Y for yea and N for nay) First Motion Second Motion

Vote Results

Attendance		Minutes			Adjournment
<u>∅</u>	Brooks, Annie				
<u>✓</u>	Cox, Helen	✓			✓
<u>✓</u>	Cray, Cristina	✓			✓
<u>✓</u>	Pettys, Geoff	✓			
<u>✓</u>	Jordan, Andre	✓			
<u>✓</u>	Mucciante, Mary	✓			
<u>✓</u>	Roe, Tiffany	✓			
<u>✓</u>	Ryan, Marty	✓			

Staff in Attendance:

Summer Griffith, Director; Dominique LaSalvia, Fiscal Officer; Denise Fisher, Office Coordinator;