

**LINCOLN LIBRARY BOARD OF TRUSTEES BOARD MEETING
JANUARY 25, 2012
LINCOLN LIBRARY**

Board Present: Donna Ferguson, Jennifer Walsh Hammer, Gary Koch, Marty Ryan, Stuart Shiffman.

Board Absent: Mark Denzler, Davida Fanniel, Rev. Dr. Lee E. Fields, Anthony Schuering.

Staff Present: Nancy Huntley, Lincoln Library Director.

President Ryan called the meeting to order at 5:02 p.m.

MINUTES: Mr. Ryan made a motion to approve the December 2011 Board minutes. Ms. Hammer seconded the motion. The motion carried.

FINANCIAL REPORT & BILL LIST: Elena Mheidze has resigned from her position as the library's Fiscal Officer. Until the vacancy can be filled, the Office of Budget & Management will be assisting with some of the responsibilities; however, monthly financial reports may not be available.

DIRECTOR'S REPORT:

PNG Grant – Lincoln Library has been awarded a Project Next Generation (PNG) grant from the Illinois Secretary of State. The funds will be used to mentor children between the ages of 10 and 14. Lisa Petros, Coordinator of the College Assistance Program (CAP), and Director Huntley wrote the grant and will work together to hire program mentors. The first group will begin meeting next fall and will focus on social media. Grant funds will be used to pay mentors and purchase equipment including iPads and printers.

FY2013 Budget – The library's budget hearing is currently scheduled in the Council Chambers at 5:30 p.m. on February 9, 2012. Director Huntley will be meeting with Bill McCarty, Director of the Office of Budget & Management, prior to the hearing to review the proposed budget. Results of the Maximus study have not been shared with Directors.

Open Meetings Act Training – Board members are required to complete electronic training on the Open Meetings Act before the end of the year. A copy of the completion certificate should be sent to the Mayor's office. Additional information, including the web address, is included in the Board packet.

Library Advocacy Day – On April 18, 2012, the Illinois Library Association (ILA) will hold the annual Library Advocacy Day, a chance for library supporters to speak with State government officials regarding the importance of libraries and the need for additional funding. All Trustees are members of the Illinois Library Association (ILA). The library pays the annual dues for trustees, but cannot pay event fees.

Trustee Forum Workshop – The annual ILA Trustee Workshops will be held on Saturday, March 24, 2012, at the President Abraham Lincoln Hotel and Conference Center in Springfield. Registration information is included in the Board packet.

Blood Drive - Lincoln Library is hosting a Blood Drive on January 31, 2012, 10 a.m. to 2 p.m., in the Carnegie Room. Anyone interested in donating can register online through the Central Illinois Community Blood Bank or phone the library organizer, Mikki Buhl, at 743-4900.

LINCOLN LIBRARY FOUNDATION: The Foundation Board has voted to split the Foundation account into two – one for day-to-day donations and the other for perpetual funds. At the recommendation of the Morgan Stanly financial advisors (Gary Huffman, Kip Leverton & Brent Schweisberger) and to be within the IRS guidelines for nonprofit organizations, 5% of the value of each perpetual fund will be spent annually.

Foundation funds cannot be spent on e-books, at this time. Lincoln Library has a \$9,000 contract with Library-on-the-go for the purchase of e-books. Currently, there are not a lot of choices in e-books. The market is still rather new and is changing rapidly. Some publishers have put limits on the amount of times an e-book may circulation and, some, have pulled out all of their books from library vendors.

FRIENDS OF LINCOLN LIBRARY: The paperback sale raised approximately \$2,400. The summer sale dates have been set – Friday, June 8 (10 a.m.-6 p.m.); Saturday, June 9 (10 a.m.-6 p.m.); Sunday, June 10 (10 a.m.-2 p.m.). Donations of unacceptable books (dirty, moldy, old, etc.) continues to be a problem as it takes staff time to sort them and it is costly to recycle them. Donation guidelines are posted by the donation drop, as well as online.

Upcoming programs included a presentation by Steve Rambach on his recent tour of France (February 27) and adventurer John Lynn (March 26).

ILLINOIS HEARTLAND LIBRARY SYSTEM (IHLS): No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Board Election – Ms. Hammer made a motion to accept the Nominating Committee's proposed slate of officers for the upcoming year -- Martin Ryan, President; Jennifer Walsh Hammer, Vice-President; Anthony Schuering, Secretary. Mr. Shiffman second the motion. The motion carried.

EXECUTIVE SESSION: None.

PUBLIC FORUM: None.

ADJOURNMENT: The meeting adjourned at 5:28 p.m.

Submitted By Kim Hergett