

LINCOLN LIBRARY BOARD OF TRUSTEES BOARD MEETING
July 25, 2012
LINCOLN LIBRARY

Board Present: Davida Fanniel, Donna Ferguson; Jennifer Walsh Hammer, Vice-President; Gary Koch, Marty Ryan, President; Anthony Schuering, Secretary/Treasurer; Stuart Shiffman.

Board Absent: Mark Denzler, Rev. Dr. Lee E. Fields.

Staff Present: Nancy Huntley, Director; Lois Morse, Assistant Director; Jeff Blazis, Fiscal Officer.

Mr. Ryan called the meeting to order at 5 p.m.

MINUTES: Mr. Koch made a motion to approve the May 16, 2012, Board minutes. Mr. Shiffman seconded the motion. The motion carried.

FINANCIAL REPORT & BILL LIST: The April 2012 financial report and bill list were distributed and reviewed.

DIRECTOR'S REPORT:

Fiscal Office – Jeff Blazis has taken the position of Lincoln Library Fiscal Officer. He will be overseeing duties in the Business Office, including preparation of the monthly financial reports and bill lists.

IMPAC Award – The staff of Lincoln Library have nominated the following titles for the 2013 International IMPAC Literary Award: Train Dreams, by Denis Johnson; Swamplandia, by Karen Russell; The Marriage Plot, by Jeffrey Eugenides.

Vacancies – The library has four vacancies – 1 Reference Librarian; 1 Business Office Assistant and 2 Circulation Assistants. Applications are being reviewed for the Librarian I position and interviews will likely be conducted in September. Job descriptions for the remaining vacancies are being reviewed and updated, prior to seeking applicants.

Juvenile Library Card – The Illinois Department of Children & Family Services (DCFS) provides the caregivers of foster children a form proving guardianship. Director Huntley has been unable to reach customer Barbara Anderson to inform her that if the form is presented, her foster child will be eligible for a juvenile library card.

Facilities – The grout between the exterior granite panels of the library is being replaced. Sealing the windows is the next maintenance project. The city has accepted the only offer to purchase West Branch, which was from Sacred Heart-Griffin for \$40,000. The money will be put in the library's budget.

IPLAR -- The Illinois Public Library Annual Report was reviewed. Financial figures included in the report are based on statistics and un-audited figures from fiscal year 2012. The figures could vary slightly once audited by the city. (Ms. Hammer's email address will be corrected prior to submission.)

LINCOLN LIBRARY FOUNDATION: The Foundation Board had received \$28,000 in residual funds from the Lucille Fritz estate. Director Huntley will verify that the money does not have to be added to the perpetual fund, but rather can be used for other needs, such as needed equipment or digitizing resources.

FRIENDS OF LINCOLN LIBRARY: The June Book Sale raised \$16,000. Sales of unique items through Amazon, have brought in an additional \$1,500. The summer sale's new 10 a.m. start time was well received by customers and volunteers. Due to a lack of books, the third sale day (Sunday) will need to be re-visited next year.

ILLINOIS HEARTLAND LIBRARY SYSTEM (IHLS): Mr. Schuering reported there was a lengthy Board meeting in Effingham on July 24, 2012. Details are still being worked out, but the merger is progressing well.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

EXECUTIVE SESSION: None.

PUBLIC FORUM: None.

ADJOURNMENT: The meeting adjourned at 5:30 p.m.

Submitted By Kim Hergett