

**LINCOLN LIBRARY BOARD OF TRUSTEES BOARD MEETING
JULY 24, 2013
LINCOLN LIBRARY**

Board Present: Jennifer Walsh Hammer, Vice-President; Gary Koch; Donna Lynn; Marty Ryan, President; Anthony Schuering, Secretary/Treasurer; Stuart Shiffman.

Board Absent: Mark Denzler; Davida Fanniel.

Staff Present: Jeff Blazis, Fiscal Officer; Brad Hess, Technical Services Librarian; Nancy Huntley, Director; Lois Morse, Assistant Director.

Public Present: None.

President Ryan called the meeting to order at 5 p.m.

INTRODUCTIONS: New Technical Services Librarian, Brad Hess, was introduced to the Board.

MINUTES: Mr. Shiffman made a motion to approve the May 2013 Board minutes. Mr. Koch seconded the motion. The motion carried.

FINANCIAL REPORT & BILL LIST: The May and June financial reports and bill lists were reviewed. Book spending continues to be on target.

DIRECTOR'S REPORT:

Facilities – Public parking in the garage underneath the library is now metered and being monitored by meter readers from Public Works. Volunteers have been provided with tags to hang from their rearview mirror, so that they may continue to park free. Parking is free to everyone after 5 p.m. on weekdays and all day on weekends. As Public Works owns the garage, they are responsible for the expense of the meters and will reap any funds earned.

Statistics – The fiscal year 2013 statistics were reviewed. Circulation statistics appear down; however, ebook checkouts (which increased each quarter) are not included in the count.

(Ms. Hammer left the meeting at 5:12 p.m.)

New Catalog – The new enhanced online library catalog was demonstrated. New features include:

- the ability to find a title in all collections with just one search
- book reviews
- similar book and author recommendations
- share titles with Facebook
- text item details to your cell phone

In addition, the new catalog has a Reading Room with links to online reading resources, best seller lists, Lincoln Library's new items lists and reading groups.

The Sangamon Valley Collection Room contains digital assets – scanned images (photos, maps, blueprints, documents) that relate to the history of Springfield.

IPLAR – The Illinois Public Library Annual Report was reviewed. Financial figures included in the report are based on statistics and un-audited figures from fiscal year 2013. The figures could vary slightly once audited by the city. (Mr. Ryan's email address will be corrected prior to submission.) As a requirement of the IPLAR report, Ms. Lynn and Mr. Ryan will audit the FY2013 Board meeting minutes to verify accuracy.

LINCOLN LIBRARY FOUNDATION: The second floor renovations are expected to go out for bids in August and a contractor should be appointed in November, following City Council approval. Work will likely begin as early as winter or as late as next spring. As Foundation money is being used, furniture will not need to follow the bid process.

FRIENDS OF LINCOLN LIBRARY: The June Book Sale raised more than \$15,000 for library projects. As donation inventory is declining in number and quality, the January paperback sale is being re-evaluated. Volunteers are assisting with the packing and sorting of donated items one day each week.

ILLINOIS HEARTLAND LIBRARY SYSTEM (IHLS): Mr. Schuering's term on the ILHS Board expired in June. A trustee from Harrisburg, Illinois, was elected to replace Mr. Schuering. In the past, either Lincoln Library or Decatur Public Library has had a seat on the consortia Board; however, now that IHLS covers a 28,000-square-mile area a seat is not guaranteed.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Minutes – See IPLAR report under Director's Report.

First Night – Mr. Shiffman made a motion to again allow the Springfield Area Arts Council to use the Carnegie Room after library hours for the annual First Night event, with the understanding that the Council will pay half of the Security Guard's salary for the evening. Ms. Lynn second the motion. The motion carried.

PUBLIC FORUM: None.

EXECUTIVE SESSION: None.

ADJOURNMENT: The meeting adjourned at 5:33 p.m.

Submitted By Kim Hergett