

**LINCOLN LIBRARY BOARD OF TRUSTEES BOARD MEETING
OCTOBER 23, 2013
LINCOLN LIBRARY**

Board Present: Mark Denzler; Katherine Starks Lawrence; Donna Lynn; Marty Ryan, President; Anthony Schuering, Secretary/Treasurer; Stuart Shiffman.

Board Absent: Davida Fanniel; Jennifer Walsh Hammer.

Staff Present: Jeff Blazis, Fiscal Officer; Nancy Huntley, Director.

Public Present: None.

President Ryan called the meeting to order at 5:12 p.m.

MINUTES: Mr. Denzler made a motion to approve the September 2013 Board minutes. Mr. Schuering seconded the motion. The motion carried.

FINANCIAL REPORT & BILL LIST: The September financial report and bill list was reviewed. It was noted that 42% of the book budget has been spent.

DIRECTOR'S REPORT:

Holiday Closings – In observance of the upcoming holidays, the library will be closed as follows: *Veteran's Day* - November 11; *Thanksgiving* - November 27 (closing at 5 p.m) November 28 and 29; *Christmas* - December 24, 25 and Sunday, December 29; *New Year's*: December 31 (closing at 5 p.m.) and January 1.

Board Meeting Reminder – The November and December Library Board meetings will be combined and held on Wednesday, December 4, 2013.

Partnership with WSEC-TV– WSEC-TV has produced two 20-second spots on eBooks and Brainfuse that will be aired during children's programming and prime-time through February 2014. The \$4,500 expense is being paid with funds remaining from the CAP coordinator's contract. (The CAP center closed in June.) Once the contract has expired, the library will assume the rights to the spots and will be able to use them on the city channel.

Budget FY2015 – A meeting on the fiscal year 2014 budget is being held on October 24, 2013. Expenditures are likely to remain the same. When available, the draft budget will be shared with the Board.

Second Floor Renovations – On Tuesday, October 29, 2013, staff will meet with Cloyd Builders regarding the second floor renovation.

Bids will not be required for the purchase of furniture, as it will be paid for by the Lincoln Library Foundation, Friends of Lincoln Library, and if needed, a fundraiser. The purchase of new security cameras will be included in the FY2015 library budget.

The Request for Proposal for a vendor for the café is in the works. The contract will be one or two years in length. If finding a vendor proves problematic, vending machines may be used.

LINCOLN LIBRARY FOUNDATION:

Historical Archive -- The Foundation Board is discussing the purchase from NewsBank of a searchable, digitized historical archive of Springfield newspapers back to 1837. For several months, library staff and customers have had access to full-text articles in the SJR back to 1985. (The archive is only available to Lincoln Library cardholders.)

Another company cannot digitize the papers, as Gatehouse - owner of the SJR – has given the rights to only NewsBank. Lincoln Library has recently had access to the years 1837-1922 on a trial basis. Without any publicity, there have been more than 30,000 hits. (The number of unique users cannot be determined.) The 1923-1985 editions have yet to be digitized.

NewsBank is asking approximately \$590,000 for permanent access to the full-text, digitized 1837-1985 editions of the Springfield newspapers. (There will also be an annual maintenance fee.) Using the same practice as they have with other libraries, NewsBank has based the price on the population of Springfield. If an agreement is not reached by the end of 2013, access to 1837-1922 will become unavailable and it is likely there will be a price increase.

The Foundation Board will be meeting to work up a proposal to purchase a portion of the archive for \$325,000, with the option to purchase additional years as funds become available, possibly through sponsorships. Currently, there are no grants or city funds available for this resource.

Bequest – The Foundation is recipient of approximately \$38,000 from the Bob and Marilyn Uteg estate. The funds will likely be used to purchase furniture for the remodeled second floor.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Nominating Committee – Ms. Lynn and Mr. Shiffman volunteered to serve on the Nominating Committee and prepare a slate of officers for the December election.

ILLINOIS HEARTLAND LIBRARY SYSTEM (IHLS): Director Huntley has been appointed to the open Public Library Director position on the IHLS Board.

PUBLIC FORUM: None.

EXECUTIVE SESSION: None.

ADJOURNMENT: The meeting adjourned at 5:38 p.m.

Submitted By Kim Hergett