

**LINCOLN LIBRARY BOARD OF TRUSTEES BOARD MEETING
AUGUST 27, 2014
LINCOLN LIBRARY**

Board Present: Arden Lang; Donna Lynn; Anthony Schuering, Secretary/Treasurer; Stuart Shiffman; Katherine Starks-Lawrence.

Board Absent: Davida Fanniel, Jennifer Hammer, Vice President; Marty Ryan, President.

Staff Present: Jeff Blazis, Fiscal Officer; Nancy Huntley, Director; Lois Morse, Assistant Director.

Public Present: None.

In the absence of the Lincoln Library Board President and Vice-President, Mr. Schuering, Secretary-Treasurer, presided over the meeting, calling it to order at 11:34 a.m.

INTRODUCTIONS: Arden Lang was welcomed to the Board. Stephanie Martin, new librarian in the Reference Departments, was introduced to the Board.

MINUTES: Mr. Schuering made a motion to approve the July 23, 2014, Board minutes. Ms. Lynn seconded the motion. The motion carried with Ms. Lang voting present.

FINANCIAL REPORT & BILL LIST: The July 2014 financial reports and bill lists were reviewed. Board members had no questions.

DIRECTOR'S REPORT:

Summer Reading Program – “Paws to Read,” the summer reading program for all ages concluded on July 26, 2014. Of the 986 participating children (ages 0-11), 240 completed the program by reading for 24 hours. Baskin Robbin gift cards were awarded to kids who completed the program. The 25 that remain will be kept for next year’s program. The young adult program had 112 registrants (ages 12-18) with 34 meeting the 4-book goal. Statistics for the adult reading program were not available. The Friends of Lincoln Library purchased the program prizes.

Edge Assessment – Ms. Starks-Lawrence volunteered to view a webinar on completing the Edge Assessment with Ms. Morse and Director Huntley. The webinar is a requirement of the 2014 Per Capita Grant.

Customer Letter – Board members read a complaint from Jill Watson regarding the library card and fine policies. Card policies, as well as fine amounts, are set by individual libraries and thus, vary. Residents of Capitol Township are eligible for a free library card for each family member residing in the home. Nonresident cards can be purchased for \$80 (fee is representative of what a resident pays) and can be used by the entire family residing at the address. A photo ID and a piece of mail with current address are required to receive a card. If the address is incorrect on the photo ID, two pieces of mail with the correct address are required. Library fines are considered a source of revenue and may be slightly higher than surrounding libraries. Library staff will survey libraries serving similar populations regarding their card policies and fines.

UNFINISHED BUSINESS:

Foundation Appointment – Ms. Lang made a motion to appoint Katherine Starks-Lawrence to fill the Foundation Board vacancy created by the resignation of Mark Denzler. Ms. Lynn seconded the motion and the motion carried.

NEW BUSINESS: None.

EXECUTIVE SESSION: None.

PUBLIC FORUM: None.

ADJOURNMENT: The meeting adjourned at 11:52 a.m.

SJR HISTORICAL ARCHIVE: The SJR Historical Archive databases have been combined. One search now yields articles between 1831 and 1949, as well as 1985 to current. The Foundation will be discussing raising funds to purchase the remaining years.

Submitted By Kim Hergett