

**LINCOLN LIBRARY BOARD OF TRUSTEES BOARD MEETING
DECEMBER 3, 2014
LINCOLN LIBRARY**

Board Present: Arden Lang, Marty Ryan, President; Anthony Schuering, Secretary/Treasurer; Stuart Shiffman; Katherine Starks Lawrence.

Board Absent: Davida Fanniel, Jennifer Hammer, Vice-President.

Staff Present: Jeff Blazis, Fiscal Officer; Nancy Huntley, Director; Lois Morse, Assistant Director.

Public Present: None.

President Ryan called the meeting to order at 11:40 a.m.

INTRODUCTIONS: None.

MINUTES: Mr. Schuering made a motion to approve the October 2014 Board minutes. Mr. Shiffman seconded the motion. The motion carried.

FINANCIAL REPORT & BILL LIST: The financial report and bill list for October 2014 were reviewed. There were no questions.

COMMITTEE REPORT:

Strategic Planning Committee - The Strategic Planning Committee met November 17, 2014. The committee consists of three Board members (Jennifer Hammer, Tony Schuering, Katherine Starks-Lawrence) and four staff members (Nancy Huntley, Curtis Mann, Lois Morse, Colleen Sargent). The group will be using the Edge Assessment results along with the guidelines set forth in the book "Strategic Planning for Results." The next meeting is scheduled for 11 a.m. on December 15, 2014.

DIRECTOR'S REPORT:

First Night – The use of the Carnegie Rooms for First Night was approved by the Board at the May 2014 meeting. On December 31, 2014, the library will be open 10 a.m. to 5 p.m. For First Night events the library will reopen at 6 p.m. and close at 11 p.m. As in the past, the Springfield Area Arts Council will pay half of the Security Guard's salary for the evening.

Holiday Closings – During December 2014, the library will be closed on the following days: Sunday, December 21; Wednesday, December 24; Thursday, December 25; Sunday, December 28. The library will also be close at 5 p.m. on Wednesday, December 31, 2014 and remain closed through Thursday, January 1, 2015.

Holiday Party -- The staff holiday party will be held at the library at 8:30 a.m. on Thursday, December 18, 2014. Breakfast, courtesy of the Friends of Lincoln Library, will be from Panera and the Sugar Jar Bakery. Invitations with a breakfast order form have been emailed to members of the Board.

Budget FY2016 – Budget numbers are being prepared. Library staff has been informed that sales tax revenue is flat which will affect the corporate fund from which the library is funded. Healthcare expenses will increase for the city as well as employees. Budget hearings will begin in January. Once an exact date is set for the library, Board members will be emailed the information.

Board Resignation -- Donna Lynn's term on the Board expired in November 2014 and she has asked to not be re-appointed. Bill Logan, Executive Assistant to the Mayor, is seeking names for potential replacements for the vacancy's created by the resignations of Ms. Lynn and Mr. Denzler in July.

LINCOLN LIBRARY FOUNDATION: At their October 2014 meeting, the Foundation voted to use the funds received from the DeFrates' estate to purchase the remainder of the State Journal-Register Digital Archive. A press conference announcing the DeFrates bequest and plans to purchase the remainder of the archive is being planned. Similar to the Fritz recognition, NewsBank will be adding a donor recognition badge for the years purchased with DeFrates funds.

FRIENDS OF LINCOLN LIBRARY: The Winter Paperback Sale will be held Saturday, January 17, 2015, from 9 a.m. until 2 p.m. Paperbacks will be priced at 50 cents each. Oversized paperbacks will be \$1 each. Children's books will not be available at the sale. Upcoming Friends' programs include a travelogue on India and Nepal by Steve Rambach (March 2, 2015) and a presentation on England by John Lynn (March 23, 2015).

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

Board Elections – In the absence of a committee, nominations for a slate of officers for the upcoming year was opened up from the floor. Mr. Schuering made a motion to retain the current slate of officers – Ryan, President; Hammer, Vice-President; Schuering, Secretary. Ms. Lang second the motion and the motion carried.

2015 Meeting Dates -- Mr. Ryan made a motion to approve the proposed list of 2015 meeting dates. Mr. Schuering second the motion. Motion carried. The Board will continue to meet in the Bicentennial Room, at 11:30 a.m., on the fourth Wednesday of each month, except June and November. The November and December meetings will be combined and held on Wednesday, December 2, 2015.

PUBLIC FORUM: None.

EXECUTIVE SESSION: None.

ADJOURNMENT: The meeting adjourned at 11:56 a.m.

Submitted By Kim Hergett