

**LINCOLN LIBRARY BOARD OF TRUSTEES BOARD MEETING
JULY 23, 2014
LINCOLN LIBRARY**

Board Present: Davida Fanniel, Jennifer Hammer, Vice President; Katherine Starks-Lawrence; Donna Lynn; Marty Ryan, President; Anthony Schuering, Secretary/Treasurer; Stuart Shiffman.

Board Absent: Arden Lang.

Staff Present: Jeff Blazis, Fiscal Officer; Nancy Huntley, Director; Lois Morse, Assistant Director.

Public Present: None.

President Ryan called the meeting to order at 11:35 a.m.

MINUTES: Ms. Hammer made a motion to approve the May 21, 2014, Board minutes. Mr. Schuering second the motion. The motion carried.

FINANCIAL REPORT & BILL LIST: The May and June 2014 financial reports and bill lists were reviewed.

Line 1226 (advertising) funds are for the advertising of open employment opportunities and PBS commercials.

Approximately 86% of Line 1227 (electronic subscriptions and e-books) remains. The funds are expended as subscriptions expire – many come due at the end of the fiscal year. The Lincoln Library Foundation purchased the SJR Historical Archive and is responsible for the annual maintenance fee. Funding sources for the purchase of the remaining years are being investigated. Director Huntley will confirm with Mr. Denzler, who recently resigned as Foundation President, that a verbal agreement was made with city officials to not use tax money for the archive. Board members raised the possibility of using line 1227 funds for the maintenance fee.

Funds in Line 1227 (electronic subscriptions and e-books) and Line 1506 (library books and materials) cannot be combined. The Office of Budget & Management (OBM) sets line definitions. Items purchased with 1506 funds are of a tangible, physical existence -- books, equipment. Line 1227 monies are used for non-tangible, electronic items -- e-books, subscriptions to electronic resources.

DIRECTOR'S REPORT:

SJR Historical Archive – The first quarter of fiscal year 2015 had 7,153 searches performed. NewsBank reports 52,000 articles were downloaded in the first 6 months of 2014, which at an estimated publishers cost of \$2.95 each is more than \$153,000 of unique content provided to library customers. There is not a system for counting the number of people using the archive. The archive is digitized through 1949. An additional 5 years of content is estimated to cost \$50,000.

Statistics – The fiscal year 2014 statistics were briefly reviewed.

IPLAR – Financial figures included in the Illinois Public Library Annual Report are based on statistics and un-audited financial figures from fiscal year 2014. Once audited by the city, figures may slightly vary. (Board member information will be verified via email and corrected if needed.)

2nd Floor Renovation – The second floor reopened on July 8, 2014. The public has been complimentary of the changes, which include the addition of study rooms, a computer training room, and the Joe and Rose DeFrates Reading Room for book groups. Several new pieces of furniture have been purchased, including new tables and chairs for the public computer area. An open house will be held once all furniture and signage has arrived.

FRIENDS OF LINCOLN LIBRARY: The annual summer book sale raised more than \$16,000. An additional \$1,000 has been netted from Amazon sales over the past year. Money raised by the Friends is used to fund library projects, including the recent purchase of public charging stations and audio-visual shelving for the second floor.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Foundation Appointment – Mark Denzler has resigned from the Lincoln Library Foundation Board, as well as the Lincoln Library Board of Trustees. Vice-President, David Jenkins, will assume the role of Foundation President. The Foundation Board consists of 2 community members, 1 member of the Friends of Lincoln Library Board and 3 members of the Lincoln Library Board of Trustees. Members serve 4-year terms. A trustee replacement will need to be appointed at the August meeting of the Library Board.

NEW BOARD MEMBER: Arden Lang has been appointed to the Lincoln Library Board of Trustees.

OPEN MEETINGS ACT: In regards to the change in meeting time, Mr. Shiffman reports he believes that the Library Board is in compliance with the Open Meeting Act. Boards are allowed to change their meeting dates and times when setting their annual meeting schedule. The May 2014 Board meeting was the first of the year and at that time the annual schedule was approved for the balance of the year. The dates have been sent to the media, posted within the library (first floor) and on the library web site.

PUBLIC FORUM: None.

EXECUTIVE SESSION: None.

ADJOURNMENT: The meeting adjourned at 12:15 p.m.

Submitted By Kim Hergett