

**LINCOLN LIBRARY BOARD OF TRUSTEES BOARD MEETING
OCTOBER 27, 2014
LINCOLN LIBRARY**

Board Present: Jennifer Hammer, Vice President; Arden Lang; Marty Ryan, President; Anthony Schuering, Secretary/Treasurer; Stuart Shiffman; Katherine Starks-Lawrence.

Board Absent: Davida Fanniel, Donna Lynn.

Staff Present: Jeff Blazis, Fiscal Officer; Nancy Huntley, Director; Lois Morse, Assistant Director.

Media Present: None.

Public Present: None.

President Ryan calling the meeting to order at 11:33 a.m.

MINUTES: Mr. Shiffman made a motion to approve the September 24, 2014, Board minutes. Mr. Schuering seconded the motion. The motion carried with Ms. Lang and Ms. Starks-Lawrence abstaining, as they were not in attendance at the September meeting.

FINANCIAL REPORT & BILL LIST: September reports were reviewed. Most of the corporate fund transfer from the City of Springfield has been received.

DIRECTOR'S REPORT:

Holiday Closings – In observance of Veterans Day, Lincoln Library will be closed on Tuesday, November 11, 2014. For the Thanksgiving holiday, the library will close at 5 p.m. on Wednesday, November 26, 2014, and remain closed through Friday, November 28, 2014.

December Board Meeting – The next meeting of the Board will be held in the Bicentennial Room, at 11:30 a.m., on Wednesday, December 3, 2014.

FY16 Budget – The fiscal year 2016 budget process is just beginning. Staff is hopeful there will not be a decrease in revenue. It is anticipated that the staffing level will remain at 41. Preliminary expenditure numbers may be available by the December Board meeting. The Board will be notified by email of the date and time of the budget hearing.

Edge Assessment Planning Committee – A Planning Committee meeting was set for 3 p.m. on November 17, 2014. The committee will consist of Board members (Hammer, Schuering, Starks-Lawrence) and library staff. Prior to finalization, Director Huntley will request the plan be reviewed by a representative of the Mayor's office.

Information gained from the completion of the Edge Assessment workbook will be shared with the members of the Planning Committee and with the Board at the December meeting.

Plans are underway for the updating of library policies. The Circulation policy is currently under review and will be presented to the Board and Corporation Counsel for approval in the near future.

Lincoln Library Foundation – U.S. Bank has notified the Foundation Board that the remaining heir to the DeFrates Estate recently passed. In accordance of the will, the remaining estate funds will be coming to the Foundation. Once received, a portion of the funds may be used to purchase the remaining years of the State Journal-Register Historical Archive.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

EXECUTIVE SESSION: None.

PUBLIC FORUM: None.

ADJOURNMENT: The meeting adjourned at 11:56 a.m.

Submitted By Kim Hergett