

**LINCOLN LIBRARY BOARD OF TRUSTEES BOARD MEETING
AUGUST 26, 2015
LINCOLN LIBRARY**

Board Present: Davida Fanniel, Arden Lang, Marty Ryan, President; Stuart Shiffman; Katherine Starks Lawrence.

Board Absent: Jennifer Hammer, Vice-President; Anthony Schuering, Secretary/Treasurer.

Staff Present: Jeff Blazis, Fiscal Officer; Nancy Huntley, Director.

Public Present: None.

President Ryan called the meeting to order at 11:40 a.m.

MINUTES: Ms. Lang made a motion to approve the June 2015 Board minutes. Ms. Starks-Lawrence seconded the motion. The motion carried with Mr. Harvell voting present.

FINANCIAL REPORT & BILL LIST: The financial report and bill list for July 2015 were reviewed. There were no questions.

DIRECTOR'S REPORT:

Sunday Hours – Sunday hours resume on October 4, 2015. As in the past the library will be open 1-5 p.m. The bulk of the library over-time budget is spent on Sundays, as staff is paid 1.5 times the usual hourly rate.

Summer Reading Program – Participation and program attendance was up over last year. The Friends of Lincoln Library purchased the prizes for all programs. The children's incentive of a Baskin Robbins gift card again was popular.

Community-wide Reading Program – The University of Illinois at Springfield is hosting a "One Book, One University" program encouraging the reading and discussion of John Lewis's graphic novel, "March." In conjunction, Lincoln Library will be hosting a book talk (date to be determined), a presentation by U.S. Attorney Jim Lewis who will discuss his time as a civil rights activist (October 7), and the "History of the Negro Spiritual," with Naima Johnston-Bush, PhD (October 15). On October 19, 2015, John Lewis will speak at Sangamon Auditorium. Tickets are available beginning August 31, 2015, and are free of charge.

FOIA – Lincoln Library and 665 Illinois libraries have received a Freedom of Information Request from Storytime Digital Media. The request is for computer-use incident reports and contact information for library Board members. The official FOIA request can be found on the City Clerk's webpage. Library staff is waiting on a clarification from the city legal department regarding redacting customer names. Staff names cannot be redacted.

STRATEGIC PLANNING COMMITTEE – The University of Illinois' Survey Research Office received 11 responses from the community-needs survey. Moving forward, the committee plans to survey employees. If possible, the UIS survey will be sent to Library Board members for completion.

FRIENDS OF LINCOLN LIBRARY: Mr. Shiffman reported the Friends' made between \$15,000 and \$16,000 from the summer book sale. An additional, \$1,200 was earned from sales on Amazon. The Friends'

have purchased a pallet system to ease the moving of the packed book boxes. In addition, they have agreed to pay for a movie license, so that the library can again show feature films.

UNFINISHED BUSINESS:

Circulation Policy – The City of Springfield’s Corporation Counsel has reviewed the proposed Circulation Policy and believes it meets all city requirements. The Board had no questions or concerns and the policy passed following a motion of approval from Mr. Ryan and a second from Mr. Shiffman. The new Circulation Policy will go into effect on September 1, 2015.

NEW BUSINESS:

September Board Meeting – Director Huntley will not be available for the September meeting of the library Board. At this time, there do not appear to be any items that will need action. If that remains true, the meeting will be cancelled, following FOIA regulations.

EXECUTIVE SESSION: None.

ADJOURNMENT: The meeting adjourned at 12:07 p.m.

Submitted By Kim Hergett