

**LINCOLN LIBRARY BOARD OF TRUSTEES BOARD MEETING  
JUNE 10, 2015  
LINCOLN LIBRARY**

**Board Present:** Davida Fanniel, Arden Lang, Marty Ryan, President; Anthony Schuering, Secretary/Treasurer; Stuart Shiffman; Katherine Starks Lawrence.

**Board Absent:** Jennifer Hammer, Vice-President; Larry Harvell.

**Staff Present:** Jeff Blazis, Fiscal Officer; Nancy Huntley, Director.

**Public Present:** None.

President Ryan called the meeting to order at 11:33 a.m.

**INTRODUCTIONS:** New staff member Danielle Adams, Youth Services' Librarian, was introduced to the Board.

**MINUTES:** Mr. Shiffman made a motion to approve the May 2015 Board minutes. Mr. Ryan seconded the motion. The motion carried.

**FINANCIAL REPORT & BILL LIST:** The financial report and bill list for April 2015 were reviewed. The Board had no questions.

**DIRECTOR'S REPORT:**

**Circulation Policy** – The Circulation Policy is undergoing additional changes, including the addition of eCards, which will offer customers the opportunity to apply online for access to electronic databases only. Items cannot be borrowed from Lincoln Library, nor from a reciprocal borrowing library, with an eCard. Proof of residence will be receipt of the eCard, via U.S. Mail, at the address provided online by the customer.

Once reviewed by Corporation Counsel, the Circulation Policy will be brought back to the Board for approval.

**Strategic Planning Committee** – As the response to the community stakeholders' letter was low, the University of Illinois' Survey Research Office has been contacted for assistance. UIS staff will be preparing an online survey, distributing it to 50 community stakeholders and tabulating and analyzing their responses.

**Vacancies** – Assistant Director, Lois Morse, retired on June 5, 2015. A considerable amount Ms., Morse's responsibilities involved Circulation. A Circulation Manager has been hired with a start date of July 6, 2015. Other duties have been distributed among staff. At this time, it is unclear at what level the vacancy created by the Assistant Director's retirement will be filled. Information gathered from the Strategic Plan and other sources may be used to make the determination.

More than 90 applications were submitted for the Library Assistant II vacancy in Circulation. Interviews will be conducted soon with hopes of having the position filled by late July.

**IMPAC Award** – The staff of Lincoln Library have nominated the following titles for the 2015 International IMPAC Literary Award: All the Light We Cannot See, by Anthony Doerr; Some Luck, by

Jane Smiley and We Are Not Ourselves, by Matthew Thomas.

**New Phone System & New Extensions** – A new voice-over IP phone system has been installed at the city, resulting in new extension numbers. The “2: in the old extensions has been replaced with “56.” For example, previously the renewal line was 216. It is now 5616.

**Speakers List** -- With the assistance of a dedicated volunteer who prefers to remain anonymous, the Lincoln Library Speakers List has been updated for 2015. The list contains contact information for 80+ area speakers available for presentations small or large. The wide variety of topics includes animals, education, history, motivational, religion and social services.

**Programs** – In addition to the summer reading program for all ages, the library is hosting an author talk with Springfield-native, Dr. Andrew Lam (June 24, 2015) and co-sponsoring with the African American History Museum, an Author & Writers Forum for adults and children (July 18, 2015).

**LINCOLN LIBRARY FOUNDATION:** The Lincoln Library Foundation Board met on May 6, 2015. At that time, they authorized an expenditure, not to exceed \$35,000 for new tables for the meeting rooms and new display cases. Many of the current tables/display cases are original to the building, dating back to 1977.

**FRIENDS OF LINCOLN LIBRARY:** Mr. Shiffman reported the Friends’ are preparing for the annual summer book sale, scheduled for June 12 and 13, 2015. Volunteers are still needed for the 3:30 p.m. shift on Friday and all Saturday shifts. Jim Leach, WMAY, will be a special guest salesperson on Friday.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

**Non-Resident Agreement** – Illinois State Law does not mandate participation in the Non-Resident Card Program; however, Director Huntley recommends continued participation. Ms. Lang made a motion to continue offering a non-resident card. Mr. Schuering seconded the motion. The motion carried.

**Non-Resident Fee** – Using the mathematical formula recommended by the Illinois State Library, the one-year non-resident card fee would remain unchanged at \$80. Mr. Schuering made a motion to keep the non-resident card fee at \$80. Mr. Ryan seconded the motion and the motion carried.

It was noted that, customers purchasing a non-resident card must do so at the library geographically closest to their property. Holders of nonresident cards do have access to the State Journal-Register Historical Archive. The Lincoln Library Foundation’s contract with News Bank prohibits the selling of archive access; however, the possibility of offering access with membership to the Lincoln Library Foundation will be looked into.

**ILLINOIS STATE LIBRARY LAW** – Director Huntley offered copies of the Illinois State Library Law book. Additional copies will be ordered for Board members who wish to have one.

**EXECUTIVE SESSION:** None.

**ADJOURNMENT:** The meeting adjourned at 12:02 p.m.

Submitted By Kim Hergett