

**LINCOLN LIBRARY BOARD OF TRUSTEES BOARD MEETING
OCTOBER 28, 2015
LINCOLN LIBRARY**

Board Present: Larry Harvell, Arden Lang, Marty Ryan, President; Stuart Shiffman; Katherine Starks Lawrence.

Board Absent: Davida Fanniel, Jennifer Hammer, Vice-President; Anthony Schuering, Secretary/Treasurer.

Staff Present: Jeff Blazis, Fiscal Officer; Nancy Huntley, Director.

Public Present: None.

President Ryan called the meeting to order at 11:37 a.m.

MINUTES: Ms. Lang made a motion to approve the August 2015 Board minutes. Mr. Shiffman seconded the motion.

FINANCIAL REPORT & BILL LIST: The financial report and bill list for August and September 2015 were reviewed. Book spending is on target for the year. Director Huntley noted that the library will soon be offering Hoopla, a streaming video service. Information on the FY2017 budget may be available in December.

DIRECTOR'S REPORT:

Hoopla – The library will soon be offering Hoopla, a streaming video service. The Board would like to know if there are any content restrictions, based on age or other criteria.

Holiday Closings - In observance of Veterans Day, Lincoln Library will be closed on Wednesday, November 11, 2015. For the Thanksgiving holiday, the library will close at 5 p.m. on Wednesday, November 25, 2015, and remain closed through Friday, November 27, 2015.

During December 2015, the library will be closed Thursday, December 24 through Sunday, December 27. The library will also be closed on Friday, January 1, 2016.

December Board Meeting - The next meeting of the Board will be held in the Bicentennial Room, at 11:30 a.m., on Wednesday, December 2, 2015.

Manager Retreat – The library management team will attend a team building retreat the afternoon of October 29, 2015. As the training is being led by a member of the City of Springfield's Human Resources office and it is being held at the city's Bridgeview Park facility, the afternoon will be free of any charge.

STRATEGIC PLANNING COMMITTEE – Only 11, out of 50, community leaders responded to the community needs survey conducted by the University of Illinois' Survey Research Office. The Strategic Planning Committee feels broader input is need before moving forward; thus, the survey will be offered for public input November 9-30, 2015. A link will be on the website.

Ms. Lang agreed to fill the committee vacancy created by Jennifer Hammer's absence.

As the Library Board currently has a vacancy, Board members were encouraged to contact Director Huntley with any names of potential appointees.

UNFINISHED BUSINESS:

First Night Springfield -- Mr. Shiffman made a motion to again allow the Springfield Area Arts Council to use the Carnegie Room, after library hours, for First Night, with the understanding the Council will pay half the Security Guard salary (approximately \$85) for the evening. Mr. Ryan second the motion. The motion carried.

Nominating Committee – Due to other commitments, Mr. Ryan is stepping down as Board President at the end of his term on December 2, 2015. He and Mr. Shiffman will serve on the Nominating Committee and prepare a slate of officers for the December election. Any Board member interested in serving as an officer, should contact Mr. Ryan, Mr. Shiffman or Director Huntley.

NEW BUSINESS: None.

EXECUTIVE SESSION: None.

ADJOURNMENT: The meeting adjourned at 11:59 a.m.

Submitted By Kim Hergett