

**LINCOLN LIBRARY BOARD OF TRUSTEES MEETING
OCTOBER 26, 2016
LINCOLN LIBRARY BICENTENNIAL ROOM**

Board Present: Helen Cox; Cristina Cray; Davida Fanniel; Larry Harvell; Arden Lang, Vice President; Katherine Starks Lawrence, President; Dr. Donald Ross; Marty Ryan, Secretary.

Board Absent: Stuart Shiffman.

Staff Present: Jeff Blazis, Fiscal Officer; Nancy Huntley, Director.

Public Present: None.

President Starks-Lawrence called the meeting to order at 4:49 p.m.

INTRODUCTIONS: Board members were introduced to new Reference Librarians, Dana Weber and Emily King, and Colleen Sargent, who has been promoted to Technical Services Manager.

MINUTES: The minutes from the September 2016 meeting of the Board were approved following a motion by Ms. Cox and a second by Ms. Lang. The motion carried.

FINANCIAL REPORT & BILL LIST: The September 2016 bill list and financial report were reviewed.

PRESIDENT'S REPORT: President Starks Lawrence reported that she continues to work on updating the Library Board bylaws.

DIRECTOR'S REPORT:

Vacancies – The current staff vacancies are Electronic Resources Librarian, Adult Services Librarian and Youth Services Librarian.

(Mr. Harvell arrived at 4:51 p.m.)

Renovation – Construction continues on the third floor. The walls and floors of the staff bathrooms have been tiled. The flooring in the staff room has also been laid. The contractor anticipates the work on the third floor will be complete in January, at which point work will begin on first floor.

Pop-Up Library – At a recent Farmers Market, Director Huntley and Jessica Paulsen, Circulation Manager, had a table at which they promoted library services, renewed and checked out books and signed up 15 new customers. Potential locations for future pop-up libraries include the mall, art fair and city basketball tournament.

Holiday Closings – The library will be closed on November 11, 2016, for Veterans Day. For Thanksgiving, the library will close at 5 p.m. on Wednesday, November 23, 2016, and remain closed through Friday, November 25, 2016. The Christmas holiday closing will be Friday, December 23, 2016, through Monday, December 26, 2016.

December Board Meeting – Board members were reminded that the next meeting will be held at 4:45 p.m. on Wednesday, December 7, 2016.

LINCOLN LIBRARY FOUNDATION: The Board of the Lincoln Library Foundation met at 4:15 p.m., just prior to the Library Board. During their meeting, the Board approved bylaw changes to the process of member appointments and term length. In addition, the purchase of new furniture for the third floor and the Teen Area on first floor was approved.

FRIENDS OF LINCOLN LIBRARY: The Friends' recent program, "Music Lincoln Loved," with Thomas Trimborn, Truman State University Professor Emeritus of Music, was attended by 20 people. Donations for the book sale will again be accepted in mid-November.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Nominating Committee – Current Library Board officers expressed a willingness to continue serving. At the December 7, 2016, Board meeting, the following slate of officers will be presented for an official vote – Katherine Starks-Lawrence, President; Arden Lang, Vice President; Martin Ryan, Secretary/Treasurer.

First Night - Mr. Ryan made a motion to allow the Springfield Area Arts Council to use the Carnegie Room - after library hours - for the First Night, with the understanding the Council will pay \$90.85, half the Security Guard's salary for the evening. Ms. Lang second the motion. The motion carried.

Strategic Plan Value Statement – After much discussion, the Board agreed to have staff continue working on the value statements and to consult the new Communications Manager (anticipated to start in November 2016) for input.

Annexation – Director Huntley informed the Board that the Chatham Area Public Library District has filed a lawsuit against the City of Springfield and the Lincoln Library Board regarding the recent lake area annexations. The Board will be kept informed of future developments.

PUBLIC FORUM: None.

ADJOURNMENT: The meeting adjourned at 5:27 p.m.

Submitted By Kim Hergett