

**LINCOLN LIBRARY BOARD OF TRUSTEES MEETING
FEBRUARY 22, 2017
LINCOLN LIBRARY BICENTENNIAL ROOM**

Board Present: Helen Cox; Cristina Cray; Dr. Donald Ross; Marty Ryan, Secretary; Stuart Shiffman.

Board Absent: Davida Fanniel; Larry Harvell; Arden Lang, Vice President.

Staff Present: Jeff Blazis, Fiscal Officer; Nancy Huntley, Director; Bonnie Drew, Executive Assistant to the Mayor.

Public Present: None.

Mr. Ryan, Lincoln Library Board Secretary, called the meeting to order at 4:47 p.m.

EXECUTIVE SESSION: The Board entered executive session at 4:48 p.m.

REGULAR BOARD MEETING: The regular meeting of the Board reconvened at 4:50 p.m.

MINUTES: The minutes from the January 2017 meeting of the Board were approved following a motion by Mr. Shiffman and a second by Ms. Cox. The motion carried.

FINANCIAL REPORT & BILL LIST: There were no questions regarding the December and January reports.

DIRECTOR'S REPORT:

FY 2018 Budget – The budget passed at the February 20, 2017, meeting of the City Council did not include the telecommunications tax increase that would benefit the library. Alderman plan to review the city budget every 3 months and, if needed, can revisit the revenue enhancements that were not passed. A city-wide hiring freeze is being discussed.

Sunday hours remain in the library's budget at the request of Mayor Langfelder and the Alderman.

Renovation – Public seating for the third floor is expected to arrive in late February. The new Circulation Desk was not built to the correct height specifications. A replacement is expected to be delivered in March. Construction on the Teen Zone is complete and the seating and computer tables are in place.

Library Birthday Celebration – The 40th “birthday” of the current library building will be celebrated on Friday, February 24, 2017, with a 70's themed dance in the Carnegie Room.

SameFest – Approximately 300 people attended SameFest on January 28, 2017. There are plans to hold the intercultural festival again in 2018.

African-American Read-In – In recognition of Black History Month a day of conversation, books, art projects was held on February 18, 2017. A group photo of attendees was taken in the lobby.

LINCOLN LIBRARY FOUNDATION: At their January meeting, the Lincoln Library Foundation Board approved the use of money from the Kids Technology Fund for the purchase of four computers for the Teen Zone.

FRIENDS OF LINCOLN LIBRARY: Mr. Shiffman reported that organization of the donation room continues. The Friends currently have no programs planned.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

NEW BOARD MEMBER: Springfield City Council has approved the appointment of Mary Mucciante to the Lincoln Library Board of Trustees.

PUBLIC FORUM: None.

ADJOURNMENT: The meeting adjourned at 5:12 p.m.

Submitted By Kim Hergett

**LINCOLN LIBRARY BOARD OF TRUSTEES
EXECUTIVE SESSION
FEBRUARY 22, 2017
LINCOLN LIBRARY BICENTENNIAL ROOM**

Board Present: Helen Cox; Cristina Cray; Dr. Donald Ross; Marty Ryan, Secretary; Stuart Shiffman.

Board Absent: Davida Fanniel; Larry Harvell; Arden Lang, Vice President.

Staff Present: Nancy Huntley, Director; Bonnie Drew, Executive Assistant to the Mayor.

At 4:48 p.m., Ms. Cox made a motion to go into closed session. Mr. Shiffman seconded the motion and the motion carried.

RETIREMENT: Director Nancy Huntley announced her planned retirement on May 5, 2017. She plans to tell staff on February 23, 2017. Ms. Drew explained the Library Director job description is being updated, as well as the process for hiring a new Director.

At 5:50 p.m., Mr. Shiffman made the motion, with a second by Ms. Cox, to re-open the meeting. Motion carried.

Submitted by Kim Hergett