

LINCOLN LIBRARY BOARD OF TRUSTEES MEETING
SEPTEMBER 27, 2017
LINCOLN LIBRARY BICENTENNIAL ROOM

Board Present: Helen Cox, Vice President; Cristina Cray; Larry Harvell; Arden Lang, President; Mary Mucciante; Dr. Donald Ross; Stuart Shiffman.

Board Absent: Davida Fanniel; Marty Ryan, Secretary.

Staff Present: Jeff Blazis, Fiscal Officer; William O'Hearn, Director.

Public Present: None.

President Lang, called the meeting to order at 4:45 p.m.

MINUTES: Ms. Cox made a motion to approve the minutes from the August 2017 meeting of the Board. Ms. Cray seconded the motion and the motion carried.

FINANCIAL REPORTS: The August 2017 financial reports were reviewed. Spending is on track for the year.

DIRECTOR'S REPORT:

Staff Institute Update – The annual staff institute, held September 15, 2017, focused on workplace safety. The committee responsible for planning the day of continuing education has received positive feedback. The Friends of Lincoln Library underwrote the cost of the day, including meals and service awards.

Hotspot Update – A mobile internet hotspot is being tested during Extension Service and Circulation outreach programs. If successful, eleven will be purchased from Tech Soup at a cost of approximately \$1,600.

Internet Speed – The library's internet speed has been increased to 100mpbs, the maximum the current infrastructure can handle. Previously, the speed was 20mbps and maxed out 99.3% of the time.

Strategic Plan Update – The strategic plan tagline (Empower, Connect, Inspire) has been shared with staff and ideas for service responses are being sought. Once collected, managers will review and narrow the ideas down.

Sunday Hours – Sunday hours begin October 1, 2017, and will run through April 2018. The library will be open 1 p.m. to 5 p.m.

ILA Conference - Director O'Hearn will be attending the annual Illinois Library Association (ILA) conference in Tinley Park, Illinois, from October 10-12, 2017.

lynda.com – The city has approved a contract with lynda.com -- a self-paced, video database that teaches software, business and creative skills. Fifty customers will be able to use the online learning platform concurrently.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION: None.

PUBLIC FORUM: Following-up on customer Mary Frances' suggestion, President Lang inquired if staff will be receiving any training from the Prairie Center Against Sexual Assault/Illinois Coalition Against Sexual Assault. Director O'Hearn has contacted the organization twice and will share with the Board any suggestions he may receive.

ADJOURNMENT: The meeting adjourned at 4:59 p.m.

Submitted By Kim Hergett

The next meeting of the Lincoln Library Board is scheduled for WEDNESDAY, OCTOBER 25, 2017, at 4:45 p.m., in the Bicentennial Room.