

**LINCOLN LIBRARY BOARD OF TRUSTEES MEETING**  
**MAY 23, 2018**  
**LINCOLN LIBRARY BICENTENNIAL ROOM**

**Board Present:** Cristina Cray; Arden Lang, President; Mary Muccianti; Dr. Donald Ross; Marty Ryan, Secretary.

**Board Absent:** Helen Cox, Vice-President; Davida Fanniel; Larry Harvell; Stuart Shiffman.

**Staff Present:** Jeff Blazis, Fiscal Officer; Curtis Mann, Sangamon Valley Collection Manager; William O'Hearn, Director; Jessica Paulsen, Access Services Manager; Hillary Rains; Youth Services Manager; Colleen Sargent, Technical Services Manager; Emily Stone, Adult Services Manager;

**Public Present:** None.

President Lang called the meeting to order at 4:45 p.m.

**MINUTES:** Mr. Ryan made a motion to approve the minutes from the April 2018, meeting. Ms. Cray seconded the motion. The motion carried.

**FINANCIAL REPORTS:** The April 2018 financial report and bills list were reviewed. Revenue is steady and expenditures are on track for the fiscal year.

**DIRECTOR'S REPORT:**

**Strategic Plan** – Director O'Hearn reviewed the strategic plan objectives. The committee (composed of staff and board members) followed the American Library Association's workbook, Strategic Planning for Libraries. Four broad goals have been identified: Embrace Diversity, Create Informed Citizens, Support Young Minds, Encourage Curiosity. Objectives for each goal will be determined annually and measured at regular intervals throughout the year. There are approximately 19 goals for fiscal year 2019. The strategic plan is in effect until 2023.

**Summer Reading Program** – The summer reading program, *Reading Takes you Everywhere*, is open to all ages and will run June 2, 2018, through July 27, 2018. This year's program has a community reading goal of 10,000 hours. Each week, there will be special events -- crafts, story times, movies, special guests (magician, scientists, zoo animals).

**Vacancies** – First round interviews for the Security Officer opening, as well as second round interviews for the Librarian I position, have been conducted.

**PRESIDENT'S REPORT:**

**Library Trustee Bylaw Review** – Board members reviewed *Article V. Meetings* of the Lincoln Library Board Bylaws. President Lang proposed adding language that would allow electronic attendance -- video, audio, telephone, etc. It was noted, that by state law and city ordinance, a quorum of members must be in attendance for someone to attend remotely.

In addition, it was proposed that any Board member, who misses three consecutive meetings and is not in contact (with the board or library staff) can be considered as abdicating their role.

**FRIEND'S REPORT:** The Friends' annual summer book sale will be held on Saturday, June 9, 2018, from 9 a.m. until 4 p.m.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

**Non-Resident Card Agreement** – Mr. Ryan made a motion to continue offering non-resident cards. Ms. Cray seconded the motion and the motion carried.

**Non-Resident Fee** – Using a mathematical formula recommended by the Illinois State Library, the one-year non-resident card fee will increase from \$70 to \$90. The formula divides library income from tax sources (including Corporate Replacement Tax funds) and divides the amount by the local population to determine the cost of service per capita. Mr. Ryan made a motion to follow the formula and set the non-resident card fee at \$90. Ms. Mucciante seconded the motion. The motion carried. The new fee will go into effect on July 1, 2017.

**EXECUTIVE SESSION:** None

**PUBLIC FORUM:** None

**ADJOURNMENT:** The meeting adjourned at 5:46 p.m.

Submitted by Kim Hergett

The next meeting of the Lincoln Library Board of Trustees is scheduled for Wednesday, July 25, 2018, at 4:45 p.m. in the Bicentennial Room.